

# **ALBANY TROPHY COMPETITION**

## **RULES - REVISION April 2019**

### **1. The Competition**

The competition is open to any amateur film making club situated in Sussex and near border clubs in Surrey, East Hampshire and West Kent.

The competition will be held on a Sunday in the Spring at a venue within the boundaries of East and West Sussex.

The winning club from the previous year will be responsible for and will host the following year's competition. Should the winning club not wish to host the following year's competition, it would pass to the runner-up and in the event of that club not wishing to host, it would then be opened up to another club to run the competition.

The maximum number of club entrants is fourteen.

Each participating club is asked to enter one movie, but may submit additional entries if the entrant numbers are less than fourteen, subject to the criteria below.

### **2. The Movies**

The movies must be the work of at least two members of the competing club.

The treatment must be compatible with the theme and may be in any form, i.e. Drama, Documentary, Animation, Comedy etc.

The running time must not exceed 15 minutes.

The movies must carry main and end titles. They may carry full credits including the name or logo of the club

Although not prohibited, movie titles should not be the same as the set theme.

Movies must be a new production for the competition and must not have been shown to any person outside the producing club before the competition.

The movie must be the only recording on the media submitted.

The movie must be suitable for public viewing.

Movies made with the assistance of professional or film school facilities will not be eligible for entry into the competition.

### **3. The Participating Club**

Each club will provide an early commitment to enter to the organising club by the end of January.

Each club will submit their entry form(s) to the organising club no later than 4 weeks prior to the competition date.

Each club will provide two theme suggestions to be voted on for the competition 2 years hence on the entry form.

Each club is responsible for clearing all copyright for picture and sound before the movie is submitted.

Each club will submit their movie to the organising club no later than two weeks before the competition date.

Each club will provide any special equipment necessary for the presentation of their entry, when requested to do so by the organising club.

Each club is responsible for arranging and paying for the engraving of trophies that are won. The style and size of lettering to be the same as those already used on the trophies.

### **4. The Organising Club**

The club will avoid the Sunday known as Mothers Day, the weekend of the SERIAC film festival and also Easter Sunday.

The club will circulate full details of the next competition date to all participating clubs by the end of January.

The club will call for an early commitment to enter from participating clubs.

The club will remind participating clubs that entry forms are to be submitted 4 weeks prior to the competition date.

The club will e-mail all theme suggestions to participating clubs after all entry forms are received. These will then be voted on at the Chairman's meeting.

The club will make every effort to appoint an independent panel of at least three judges, who have no interest in any of the participating clubs, to adjudicate at the competition. If this becomes impossible to arrange then, as a last resort, pre-judging is allowed. (Appendix 1)

The club will vet all entries as suitable for public viewing and call upon another club, if necessary, to adjudicate if there are any doubts.

The club will carry out a fair, blind draw to determine the running order of the movies on the competition day.

## **5. The Chairmen's Meeting**

The Chairman's Meeting will take place at some time during the competition.

Suggestions for a theme 2 years ahead, (included on the entry forms), will be discussed and voted on. If the majority consider any theme unsuitable it will be deleted.

The winning theme will be decided by a majority vote.

## **6. Rule Changes**

Any participating club can request changes or additions to the rules by e-mail to each participating club for consideration, which will then be discussed and decided at the next Chairman's meeting.

## **7. Judging and Trophies**

An independent panel of at least three judges, who have no interest in any of the participating clubs, will make awards as follows:

**The Albany Shield** - for the best overall entry.

**The Runner Trophy**

**The Greenyer Trophy** - for the best use of sound

**The Syd Mitchell Trophy** for the best comedy

**The Albany Editing Trophy** - for the best edited entry.

(Trophies may be withheld if the Judges consider the standard too low).

The Judges decision will be final.

Guidance Notes for Judges are laid down in Appendix 1, to these rules.

## **APPENDIX 1**

### **ALBANY TROPHY COMPETITION**

#### **Notes for the guidance of Judges.**

The Judges will be present during the public showing of the films.

Films are made to a set theme and the judges are asked to take into account how closely the film suits the theme.

The running time of each film must not exceed 15 minutes.

The Judges are asked to make the following awards:-

**The Albany Shield** - for the best overall entry

**The Runners-up Trophy**

**The Greenyer Trophy** - for the best use of sound

**The Syd Mitchell Trophy** - for the best comedy

**The Albany Editing Trophy** - for the best edited entry

The Judges can issue a **Certificate of Merit** for any reason they might think fit.

Trophies may be withheld if the Judges consider the standard is too low. The Judge's decision is final.

Judging will take place after entries have been shown, during an interval of approximately one hour, during which time refreshments will be available. A private room will be provided for the Judges deliberations.

Following the interval the Judges will be asked to comment on each of the films in the order shown. They will then announce the allocation of awards in reverse order, commencing with the **Albany Editing Trophy**

#### **Pre-judging notes**

In the event that the competition is being pre-judged, the judges are required to submit written comments for the film makers.

The results and comments to be placed in individual sealed envelopes and posted back to the organising club where they will be opened at the end of the competition.